

Galway Central School District  
BOARD OF EDUCATION MEETING  
MINUTES

Thursday, June 27, 2013

Executive Session – 5:30 PM      Regular Meeting – 6:30 PM  
High School Library

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EXECUTIVE SESSION

Motion was made by Dennis Schaperjahn, second by Thomas Rumsey

Move into Executive Session at 5:00 PM in the High School Library for specific personnel matter(s) and to obtain feedback from Superintendent Search Committees.

All voted aye to approve the motion.    4-Yes    0-No

Present: Cheryl Smith, President; Thomas Rumsey, Vice-President; Dennis Schaperjahn; Melodye Eldeen; Janet Glenn (Was not present during Superintendent Search Committee #1's report to the Board. She arrived at the end of Committee #2's report to the Board.)

Board members absent during Executive Session:

Joan Slagle, Nancy Lisicki, Janet Glenn (arrived at the end of Committee #2's report to the Board)

Motion was made by Thomas Rumsey, second by Dennis Schaperjahn

To move out of Executive Session at 6:30 PM.

All voted aye to approve the motion.    5-Yes    0-No

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CALL TO ORDER

The regular meeting was called to order at 6:30 PM in the High School Library.

PLEDGE OF ALLEGIANCE - was recited

ATTENDANCE

Board members present: Cheryl Smith, President; Dennis Schaperjahn, Janet Glenn, Melodye Eldeen, Nancy Lisicki (was present via videoconferencing from 739 Main Street, Harwich, MA 02645

Board members absent: Joan Slagle; Thomas Rumsey (left the meeting at 6:30 PM and was unable to return)

Others present: William F. Scott, Superintendent of Schools; Brita Donovan, Assistant Jr./Sr. HS Principal; Linda Jackowski, Director of Pupil Services; Michael Healey, Jr./Sr. High School Principal; Tim Hilker, School Business Official; Michael Sherman, Operations, Maintenance and Transportation Supervisor; Mr. James Dexter, WSWHE BOCES District Superintendent of Schools; Community Members; Faculty; Staff; Students

ADDITIONS TO THE AGENDA – None

[PUBLIC COMMENT ON AGENDA](#) – Comments were made by those in attendance.

[AWARDS](#)

A Student of the Month Award was presented to 5<sup>th</sup> grade student Ruth Reichard. Congratulations were extended to her.

John Sutton, Cheryl Smith and Janet Glenn were recognized for their years of service on the Board of Education. John Sutton resigned in November, 2012. Cheryl Smith was not re-elected and Janet Glenn did not seek re-election. New Board members are Jay Anderson, Lauralyn Sakala and Melodye Eldeen.

[PRESENTATIONS](#)

Michelle McDougall, Elementary School Principal, presented information regarding the official school day and the opportunities afforded to students after the first dismissal. School hours will be 7:50 AM – 3:30 PM. 1<sup>st</sup> dismissal will begin at 2:22 PM in the High School and 2:30 PM in the Elementary School. 2<sup>nd</sup> Dismissal will be at 3:30 PM with late buses. The presentation was followed by a question and answer period.

Mr. Tim Hilker, School Business Official, spoke regarding the Energy Performance Contract that the district has with the Capital Region BOCES that ends in February, 2014. Mr. Hilker sought feedback from the board regarding his recommendation to not renew this contract and to seek other energy performance services that may be much more beneficial to the District. The Board was agreement with his recommendation to not renew the contract with BOCES and authorized him to look into other services and to report back to the Board with his findings.

[SUPERINTENDENT'S REPORT](#)

Mr. Scott, Superintendent of Schools, thanked Linda Casatelli for her 23 years of service as District Clerk to the Board of Education. She will be resigning from this position later in the meeting. She will continue in her role as Secretary to the Superintendent of Schools.

Mr. Scott talked about what it takes to be successful and shared information that he read in a book regarding success.

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[CONSENT AGENDA](#)

Motion was made by Janet Glenn, seconded by Melodye Eldeen

To approve the consent agenda with Mark Swain's request for a leave of absence removed from the consent agenda so it could be voted on separately later in the meeting and with the approval of the May 23, 2013 Board meeting minutes removed from the consent agenda and tabled to the next meeting when Mr. Rumsey could be present. (See below)

Nancy Lisicki stated that the May 23, 2013 Board meeting minutes did not reflect what occurred at the meeting regarding comments made by Thomas Rumsey during the ADDITIONS/REVISIONS TO THE AGENDA section of the meeting.

The May 23, 2013 revised agenda had Administrator Tenure Recommendations removed from the Agenda. This revised agenda was given to the Board and to those present at the meeting and was posted on the District's website.

**CONSENT AGENDA (Continued)**

The minutes of the May 23, 2013 indicate that Thomas Rumsey asked that administrator tenure recommendations be removed from the agenda and brought up under the New Business section of the meeting. The minutes also indicate that Administrator Tenure Recommendations were already removed on the revised agenda

Nancy Lisicki stated that Mr. Rumsey did not remove the Administrator Tenure Recommendations from the agenda at the meeting and asked that this information be deleted from the minutes. It was agreed to table approval of the minutes to the next meeting when Mr. Rumsey could be present.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

**FINANCIAL REPORTS**

Accept May, 2013 Student Activity Accounts Treasurer's Report.

Accept District Treasurer's Reports.

Accept Budget Transfers if applicable.

**MINUTES**

Table the May 23, 2013 Board Meeting Minutes.

Accept the June 13, 2013 Board Meeting Minutes

**PERSONNEL**

Accept the **resignation of Linda Casatelli from her position as District Clerk** to the Board of Education effective July 1, 2013.

Accept the **resignation of Elizabeth Wilson from her Special Education Teacher position** effective June 30, 2013.

Accept the **resignation of Kathleen Williams from her Bus Driver position** effective June 30, 2013 for retirement purposes.

Accept the **resignation of Amy Trigg from her Cook position** effective June 30, 2013 in order to accept a Cook-Manager position effective July 1, 2013.

Appoint **Amy Trigg** to the Management-Confidential position of **Cook-Manager-10 month+15 days** at a salary of \$36,500 effective July 1, 2013. This is a non-competitive civil service position. Amy has fingerprint clearance.

Approve an unpaid **Parental Leave of Absence for Katherine Huszar** from her Special Education Teacher position, per Article 23 of the GTA Contract, effective September 1, 2013 - December 9, 2013.

Approve an unpaid **FMLA Leave of Absence for Diane Sartin** from her Spanish Teacher position, for up to 12 weeks per the Family and Medical Leave Act, effective September 3, 2013 – December 3, 2013.

Appoint **Chelsea Slosberg as a Part-Time .67 English Teacher** during the 2013-14 school year.

CONSENT AGENDA (Continued)

Appoint **Deborah Neahr and Karen Moffatt as 2013 Summer Art Fair Co-Advisors** at a rate of \$29 per hour for up to 4 hours to be shared between them.

Appoint **Nancy Christiansen as a 2013 Special Ed Summer School Teacher** at a rate of \$42/hour.

Appoint **2013 Special Ed Summer School appointments** at their regular hourly rate of pay:

Teacher Aides	Melody Baker	Barbara Visco	
Bus Drivers	Bonnie VanDorn	Vickie Weaver	Julia Thornton-Russell
	Jennifer Bailey	Kathy Nelli	Cheryl Austro
Sub. Bus Drivers	Albert VanDeusen	Shirley Lang	
	Robert Marshall	Amanda Thomas-Riley	
Bus Monitors	MaryAnn Bardascini	Beverly Staulters	
	Mary Bezio	Barbara Visco	
Sub. Bus Monitors	Cathy Malakauskas	Melody Baker	
Nurse	Carol Sniezyk		

Appoint **Lynn Goodness as a Substitute Cleaner/Custodian** effective June 28, 2013 at a rate of \$11.11/hour. He has fingerprint clearance.

Appoint **Robert Marshall as a Substitute Auto Repairer** at a rate of \$14/hour and as a **Substitute Cleaner/Custodian** at a rate of \$11.11/hour effective June 28, 2013. He has fingerprint clearance.

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*End of Consent Agenda*

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**BOARD MEMBER COMMENTS**

The Board acknowledged and thanked Mr. Gary Barrow, Galway Music Teacher, and the school Band on their 20<sup>th</sup> year of participating in the Memorial Day Parade. The Board also congratulated our high school graduates on their success and thanked everyone involved in making graduation a success.

Janet Glenn thanked everyone for the privilege of serving on the Board of Education.

**NEW BUSINESS**

Motion was made by Janet Glenn, seconded by Dennis Schaperjahn

**Eliminate two Substitute Caller positions** effective June 28, 2013 in order to utilize BOCES Substitute Caller Service beginning in the 2013-14 school year.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

Motion was made by Dennis Schaperjahn, seconded by Melodye Eldeen

Authorize the Board President to sign a **Health & Welfare Services Contract** with the Schenectady City School District for approximately eight (8) students residing in the Galway School District and attending non-public schools in the Schenectady City School District in the amount of \$6,325.92 (\$790.74 per student).

All voted aye to approve the motion. Motion passed 5-YES 0-NO

NEW BUSINESS (Continued)

Motion was made by Janet Glenn, seconded by Dennis Schaperjahn

To table approval of a **2% salary increase for all management-confidential employees** effective July 1, 2013 with the exception of Amy Trigg who was appointed earlier in the meeting to the next meeting so the Management-Confidential handbook can be approved at the same time.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

Motion was made by Dennis Schaperjahn, seconded by melodye Eldeen

Accept the following **donations** from the Galway Community Education Foundation:

\$150 to be used toward the Elementary School Beautification Project

\$1,070 for the purpose of math/science analysis and a rafting trip.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

Motion was made by Melodye Eldeen, seconded by Dennis Schaperjahn

Award a **bus bid for the purchase of one (1) 71 passenger school bus** in the amount of \$98,711 to W.N.Y. Bus Parts Inc. DBA Gorman Enterprises, 691 Bullis Road, Elma, NY 14059 as per the specifications noted in the bid proposal. Bids were publicly opened and read on June 19, 2013. No other bids were received by the District.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

**A discussion of the Public Use of School Facilities Policy** took place. The district will look into the NYS School Board Associations policy service that was recently purchased to assist in the many suggestions that have been talked about over the months in reference to this policy especially regarding the two theatre groups in the district and our own school theatre group. Dennis Schaperjahn stated that the Board is not going to get in the middle of the community use of the school facility regarding the theatre groups and that the Board needs step back on this matter. The policy service begins on July 1<sup>st</sup> and they will write our policy, or assist in writing our policy, to meet the needs of the district.

Motion was made by Janet Glenn, seconded by Melodye Eldeen

**To authorize the Superintendent of Schools and the President of the Board of Education to sign a Support our Schools (SOS) Agreement.**

All voted aye to approve the motion. Motion passed 5-YES 0-NO

Motion was made by Janet Glenn, seconded by Melodye Eldeen

Approve **Private School Transportation Requests** for the 2013-14 school year as submitted by the Transportation Supervisor.

All voted aye to approve the motion. Motion passed 5-YES 0-NO

Motion was made by Dennis Schaperjahn, seconded by Melodye Eldeen

Approve the following **Bus Bond Resolution:**

**BOND RESOLUTION DATED JUNE 28, 2013 OF THE BOARD OF EDUCATION OF THE GALWAY CENTRAL SCHOOL DISTRICT AUTHORIZING NOT TO EXCEED \$386,000 AGGREGATE PRINCIPAL AMOUNT OF SERIAL GENERAL OBLIGATION BONDS TO FINANCE THE ACQUISITION OF FOUR (4) SCHOOL BUSES AT AN ESTIMATED MAXIMUM COST OF \$386,000, LEVY OF TAX IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH SUM FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

**NEW BUSINESS (Continued)**

WHEREAS, the qualified voters of the Galway Central School District, New York, (the "District") at its annual District meeting duly held on the 21<sup>st</sup> day of May, 2013, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$386,000 to finance the acquisition of four (4) school buses, the levy of a tax to be collected in installments in payment thereof and the expenditure of such sum for such purpose; now therefore, **BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:**

Section 1. The District shall acquire four (4) school buses, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the annual District meeting on May 21, 2013.

Section 2. The District is hereby authorized to issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$386,000 pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the acquisition of four (4) school buses.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$386,000, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from aid received from the State of New York and funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 29 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is five (5) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds and bond anticipation notes, including the consolidation with other issues and the use of substantially level or declining debt service in accordance with the provisions of Section 21 of the Local Finance Law, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Bond Resolution shall constitute the School District's "official intent", within the meaning of Section 1.150-2 of the Treasury Regulations, to finance the cost of the Purpose with Bonds and notes herein authorized. The School District shall not reimburse itself from the proceeds of the Bonds or notes for any expenditures paid more than sixty days prior to the date hereof, unless specifically authorized by Section 1.150-2 of the Treasury Regulations.

Section 10. This Resolution shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. This Resolution shall take effect immediately upon its adoption.

All voted aye to approve the motion. Motion passed 5-YES 0-NO



NEW BUSINESS (Continued)

Motion was made by Dennis Schaperjahn, seconded by Melodye Eldeen

To consider an **Unpaid Leave of Absence for Mark Swain** from his Technology Teacher position effective July 1, 2013 – June 30, 2013.

Dennis Schaperjahn, Nancy Lisicki, Melodye Eldeen:

3 votes in favor of granting the LOA

Janet Glenn, Cheryl Smith :

2 votes opposed to granting the LOA

The request for an unpaid Leave of absence was denied.

(Since the District has a seven member Board of Education and two board members were absent, a majority of the seven member Board was required for this motion to pass.)

PUBLIC COMMENT

Comments were made by those in attendance.

EXECUTIVE SESSION

Motion was made by Janet Glenn, Second by Dennis Schaperjahn to move into executive session at 8:02 PM for CSE/CPSE recommendations.

All voted Aye to approve the motion. Motion Passed 5 - Yes 0 - No

REGULAR SESSION

Motion was made by Dennis Schaperjahn, Second by Janet Glenn to return to regular session at 9:30 PM.

All voted Aye to approve the motion. Motion Passed 5 - Yes 0 - No

CSE/CPSE RECOMMENDATIONS

Motion was made by Nancy Lisicki, Second by Dennis Schaperjahn to approve CSE/CPSE recommendations for the following students: 6012, 5417, 3195, 5037, 5036, 6027, 6062, 5109, 5061, 6050, 6035, 6037, 6051, 6033, 6166, 6032, 6063, 6272, 6156, 5033, 5118, 3485, 3506, 2834, 5407, 3767, 5113, 4659, 5418, 6209, 3015, 5074, 5413, 2835.

All voted Aye to approve the motion. Motion Passed 5 - Yes 0 - No

ADJOURNMENT

Motion was made by Nancy Lisicki, Second by Dennis Schaperjahn to adjourn at 9:31 PM.

All voted Aye to approve the motion. Motion Passed 5 - Yes 0 - No

Respectfully submitted,

*Linda M. Casatelli*

Linda M. Casatelli, District Clerk